

FOREWORD

Legal Advisors

The Contracts Guru Handbook and Guide, acts as a guideline for navigating through critical aspects of contract drafting and contract management in both private and public sectors including industries and the academic spaces in South Africa. This is a comprehensive and interactive guide into mastering contract drafting and contract management in your field of expertise. This guide can also be used in conjunction with any contracts law, literature studies and case law textbook.

The guide uses logical and practical examples, which are simple and easy to navigate. It is creatively crafted as a reference guide for those complex contractual clauses, template formulation and how to manage contracts in your field of practice. This is intended to be a guide which is colour-coded for effortless application, understanding and recalling.

Contract Administrators

The Contracts Guru Handbook and Guide will assist in identifying which templates to use for any contracting transactions. It is an easy-to-use, user-friendly, practical work guide. A notable caution is to never use this guide in isolation, but rather reference industry practices, contract law textbooks, case law and other materials.

The benefit of having this guide is the specialised knowledge and creative context which is made easy for all users. It encompasses the freedom of choosing whatever is relevant, applicable, and/or game-changing principles in the contracting environment. It is a holistic guide which provides

security and enhanced skills development which encumbers a different approach to what users have been taught and experienced.

Law Graduates/Scholars

The Contracts Guru Handbook and Guide **assumes** a basic understanding of contract drafting and contract management. The guide is crafted to enhance the theoretical knowledge and curriculum taught at universities and institutions of higher education. The practical examples included in the guide will assist in developing and extending your contract drafting skills. It can also be used as a guideline to determine whether your passion lies in drafting or other fields of law.

As a future legal practitioner, every aspect of your work circles around contract drafting irrespective of the field of law you choose. In practice and corporate spaces, it is an undeniable reality that students and new legal practitioners often experience problems in drafting simple contracts due to their inadequate contracting skills. This guide is crafted at a specialist level to cater for the knowledge gap caused by the fact that lecturers neither had the mandate nor time to teach basic contract drafting skills.